

## National Dance Academy 2008-2009 Registration Contract

<p style="text-align: center;">Student Name _____</p> <p style="text-align: center;">Address _____</p> <p>City _____ Zip Code _____</p> <p>Phone # _____ / _____ Female/Male _____</p> <p>Birthdate _____ / _____ Age _____</p> <p>Grade _____ / _____ School _____</p> <p>Approximate costume size / Cost</p> <p>Child (4-6) (6x-7) (8-10) \$58.50 _____</p> <p>Adult (LgCh) (SA) (MA) (LA) \$67.50 _____</p> <p>Adult XLA \$76.50 _____</p>	<p style="text-align: center;">Billing Name / Parent #1 _____</p> <p style="text-align: center;">Address (if different) _____</p> <p>City _____ Zip Code _____</p> <p>Home Phone _____ / _____ Cell Phone _____</p> <p style="text-align: center;">Email address _____</p> <p style="text-align: center;">Parent #2 _____</p> <p>Home Phone _____ / _____ Cell Phone _____</p> <p style="text-align: center;">Email address _____</p>	<p>Continuing Service/Recital Fee* due at registration  Student \$85 (\$25 / \$60*) _____  Family \$140 (\$40 / \$100*) _____  Pd by check # _____ Visa/MC _____ Cash _____</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Class</th> <th style="text-align: left;">/ Class Code</th> <th style="text-align: left;">/ Annual Tuition</th> </tr> </thead> <tbody> <tr><td>1.</td><td>_____ / _____</td><td>_____ / _____</td></tr> <tr><td>2.</td><td>_____ / _____</td><td>_____ / _____</td></tr> <tr><td>3.</td><td>_____ / _____</td><td>_____ / _____</td></tr> <tr><td>4.</td><td>_____ / _____</td><td>_____ / _____</td></tr> <tr><td>5.</td><td>_____ / _____</td><td>_____ / _____</td></tr> <tr><td>6.</td><td>_____ / _____</td><td>_____ / _____</td></tr> <tr><td>7.</td><td>_____ / _____</td><td>_____ / _____</td></tr> <tr> <td colspan="2" style="text-align: right;">Total Tuition</td> <td>_____</td> </tr> <tr> <td colspan="2" style="text-align: right;">_____ x _____</td> <td>+ _____</td> </tr> <tr> <td colspan="2" style="text-align: right;"># of costumes @ Costume cost</td> <td>= Costume Total</td> </tr> <tr> <td colspan="3">Total costume/s &amp; tuition for year _____</td> </tr> <tr> <td colspan="3">Yearly Total _____ ÷ 9 mths = _____</td> </tr> </tbody> </table> <p style="text-align: right;"><b>Monthly Payment</b></p> <p>Pay Yearly Total in full by September 15, 2008 &amp; receive 10% of the total as a gift certificate to The Dance Shop. 10% = _____</p> <p><b>NON REFUNDABLE/NON-TRANSFERABLE</b></p>	Class	/ Class Code	/ Annual Tuition	1.	_____ / _____	_____ / _____	2.	_____ / _____	_____ / _____	3.	_____ / _____	_____ / _____	4.	_____ / _____	_____ / _____	5.	_____ / _____	_____ / _____	6.	_____ / _____	_____ / _____	7.	_____ / _____	_____ / _____	Total Tuition		_____	_____ x _____		+ _____	# of costumes @ Costume cost		= Costume Total	Total costume/s & tuition for year _____			Yearly Total _____ ÷ 9 mths = _____		
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<p>I understand that this is a 9 month contract from September 2008 through May 2009. I have read and will comply with National Dance Academy's Policies and Procedures reviewed below. I understand the billing policies, dates of importance and costs that are detailed below and on back of the 2008-2009 schedule.</p> <p>Date _____ Signature _____</p>																																									

### POLICIES & PROCEDURES

- 1) A continuing service fee/recital fee\* of \$85 (\$25/\$60\*) per student or \$140 (\$40/\$100\*) per family is due upon registration. The service fee portion is due annually, and is non-refundable and non-transferable. **The recital fee\* is refundable when proper procedures are followed. (See #'s 5 & 6)**
- 2) Class fees are due and payable the first lesson of each month. The monthly rate has been computed by dividing your yearly tuition for 30 classes into 9 monthly payments. Each monthly fee will be the same regardless of the number of lessons in that particular month.
- 3) A **10% late fee** will be applied to your entire unpaid account balance if payment is not received in our office **by the 10th of the month**. Late fees will be cumulative. Call for automatic monthly withdrawals from your credit card.
- 4) There are **no refunds** for missed lessons. **Make-up** classes are available as an option but not required. Make up within one month's time of your absence. There are no make-ups available the month of May.
- 5) To cancel your contract you must notify us in writing. There are no refunds.
- 6) **Recital fee\* and costume fees will be refunded with the receipt of written notice only before November 1 with a \$0 balance.**
- 7) We want to take a personal interest in each student. If there are any medical problems, we would appreciate knowing. Also, if there are any concerns, please feel free to contact your teacher.
- 8) All students are expected to be in **dancewear** with correct shoes. Hair should be up and anchored to head.
- 9) **When area public schools are closed due to weather conditions the studios will also be closed.** Make-up these classes as you would a missed lesson. This does not include conference days.
- 10) **All students** will participate in our spring recital to be held at Hancher Auditorium. You will be notified in November of the costume size we will be ordering for you. **It is your responsibility to notify us if a costume should not be ordered. (See #6)**
- 11) Any pictures taken by studio photographers become property of National Dance Academy.